

## Refund Choice Mail Card option and flow

1. Firstly, the option must be selected from the school.

### Student Choice Settings

- Display Paper Check Option
- Display Sponsored Account Option - PIC Station
- Display Sponsored Account Option - Mail Card

2. The student is directed to the Refund Choice screen where they can select the “student checking account offered by Herring Bank”

Financial Payments University

### Student Refund Choice for Mike Test

Financial Payments University is required to collect a student refund account choice in order to process student refunds. Student refunds may be made by dropping/withdrawing from class, or overpayments.

Please designate your choice on how you would like to receive any student refund.

- I choose to use my existing bank account. (Please refer to your bank to compare the fees and features of your account.)  
This selection will require you to enter the following information:
  - ✓ Your bank account routing number
  - ✓ Your bank account number
- I choose the student checking account offered by Herring Bank (You will receive new account disclosures via email and you will receive your debit card)
  - ✓ No Monthly Service Charge
  - ✓ Free Online Banking and Mobile App
  - ✓ Mobile Check Deposits
  - ✓ Free ATM withdrawals at over 55,000 Allpoint ATM's nationwide (effective July 1, 2016)
  - ✓ Text or Email Account Alerts
  - ✓ Free rewards program with debit card purchases (enrollment required)

You do not need this account to receive your Federal student aid. Ask the financial aid office about others ways to receive your money.				
Monthly Fee	Per Purchase	ATM Withdrawal	Cash Reload	Overdraft
\$0	\$0	\$0 in-network \$1.50 out-of-network	N/A	N/A

3. The student needs to select to Identify by either SSN or Sevis Number

Government ID Type  Social Security Number  
 Sevis Number

Government ID Number

Photo ID Type  State Issued

Photo ID Number

4. The student will need to then Enter their government ID number

Government ID Type

Photo ID Type

5. After which they will need to choose a photo id Type which they can Identify with

Photo ID Type

- ✓ State Issued
- Passport
- Military

6. The student needs to enter their own respective ID number and the expiration date of their photo ID

Photo ID Type

7. The student needs to then enter their Date of birth and Mother's maiden name, a Pin number is automatically filled in based on the last 4 of their government ID.

Date of Birth

Mother's Maiden Name

PIN

Your PIN has been defaulted to the last 4 digits of your of your government ID.

\*they can change their pin number via the default process at a later date.

8. The students Physical/Mailing addresses will be filled in based on what is passed by the ERP system, if a PO box is passed then the student will be required to add a physical address.

\*existing physical Address

Physical Address

Street Address

City

State

Zip

---

\*mailing address

Physical Address

Street Address

City

State

Zip

Mailing Address

Street Address

City

State

Zip

---

9. The student then gets the chance to review the “E-sign Agreement” after which they can select “I Accept & Finish”

E-Sign Agreement

**E-Sign Agreement and Disclosure**  
April 20, 2016

**Scope of Communications to Be Provided in Electronic Form** – When you use your Account or a product or service to which this Disclosure applies, you agree that we may provide you with any required Communications or disclosures in electronic format, and that we may discontinue sending paper Communications and disclosures to you. Your consent to receive electronic Communications includes, but is not limited to:

1. All legal and regulatory disclosures and Communications associated with your account;
2. Periodic disclosures or monthly billing statements for your Account require the additional enrollment;
3. Your Cardholder Agreement and any notices about a change in the terms of your Cardholder Agreement
4. Notices or disclosures about a change in the terms of your Account or associated payment feature;
5. Error resolution policies, notices and responses about claims regarding your Account; and
6. Privacy policies and notices

**Methods of Providing Communications to You in Electronic Form** – All Communications that we provide to you in electronic form will be provided either (1) via e-mail, (2) by access to a web site that we will designate in an e-mail notice we send to you at the time the information is available, or (3) to the extent permissible by law, by access to a web site that we will generally designate in advance for such purpose.

I Accept & Finish

10. Student is directed to a “Thank You” message telling the student that their refund choice is successfully completed.

 Financial Payments University

### Student Refund Choice

Thank you!  
You have successfully completed your choice to receive your student refunds via an issued card

 Where do I go from here?

 You will receive your debit card within 10 business days after processing.

 Please return to the student portal to continue.

 Do you have the Herring Bank mobile app? Download it from the [Apple App Store](#) or the [Google Play Store](#) and do all of your banking on the go! With the mobile check deposit feature, you can deposit checks straight from your phone without leaving home!

11. Student will also receive an email displaying current refund choice as well.

 **FPTechSupport@herringbank.com <FPTechSupport@herringbank.com>**  
✓ Michael Williams  
Monday, July 15, 2019 at 3:43 PM  
[Show Details](#)

Hi, Mike Test

You recently changed your payment method for Financial Payments University. All future payments will be sent to:

Herring Bank College Green Account

---

If you did not request this account to be changed, please notify us immediately  
Herring Bank 1.866.348.3435

---

© 2019 Herring Bank